

RECYCLING & SOURCE REDUCTION COMMITTEE PRIOR MINUTES ARCHIVE

UNAPPROVED MINUTES CITY OF MILPITAS

**Meeting of Recycling and Source Reduction Advisory Committee
September 28, 1999
7:00 p.m.
Milpitas Community Center, Rooms 7 and 8**

I. ROLL

Committee Members Singh, Soriano, and Thompson were present. City staff Darryl Wong, and Barbara Daniels were also in attendance.

THERE WAS NO QUORUM FOR THE MEETING.

II. MINUTES

WILL BE CARRIED TO THE NOVEMBER 23, 1999 MEETING.

III. PUBLIC INPUT

David Richerson, 1920 Yosemite Drive was in the audience. Mr. Richerson stated he was pleased to see in the last disposal report that industrial waste composed a majority of the waste stream. He stated that the green recycling bins are inadequate for his recycling needs. He also stated he has witnessed problems with the recycling trucks dropping things in the streets. Mr. Richerson said given the opportunity residents would recycle more; stating he prefers a wheeled container with arms to the green recycling tubs currently used. Daniels gave Mr. Richerson a business card and requested he call with complaints regarding service for follow-up and resolution by city staff and BFI Supervisors.

IV. ANNOUNCEMENTS

Thompson reviewed information regarding SB 1110 (Plastic Recycling) stating the bill had passed in the Assembly Natural Resource Committee and has to go before the Consumer Protection Committee before going to the a vote on the floor. She also mentioned there is an expansion of the bottle bill to include fruit juice containers.

Daniels reminded the committee of the EPA's satellite forum on Buying Recycled

Products scheduled for Tuesday, November 9, 1999 in Santa Clara. She also stated that a full page advertisement had been placed to encourage commercial businesses to call BFI for information on saving garbage costs through recycling. The ad will run through October 7, 1999 in the Milpitas POST.

Soriano announced that the Water District has established a rebate program for purchasing washers and refrigerators.

Wong stated that terms for committee members Singh and Arms would expire October 1999. He brought applications to renew membership to the meeting. He also indicated that city residency is a new requirement for city committees, boards and commissions. However, a special exception would be allowed when the bylaws for a committee, board or commission included a business, industry or institutional representative. It was noted there are two vacancies for business representatives on the committee.

V. AGENDA

WILL BE CARRIED TO THE NOVEMBER 23, 1999 MEETING.

VI. UNFINISHED BUSINESS

1. Committee Role

WILL BE CARRIED TO THE NOVEMBER 23, 1999 MEETING.

VII. NEW BUSINESS

2. Countywide Programs

WILL BE CARRIED TO THE NOVEMBER 23, 1999 MEETING.

VIII. ROUNDTABLE

Soriano gave kudos to Steve Smith of the Public Works Maintenance Division for the organizing and success of the creekside cleanup activity. He noted 4 tons of debris collected.

IX. FUTURE AGENDA

Future agenda item suggestion:

- Committee Role and Responsibilities
- Elections
- Guest speakers

X. ADJOURNMENT

The Chair adjourned the discussion at 8:00 p.m.

Respectively Submitted
Barbara Daniels
Administrative Analyst II

[top](#)

JULY 27, 1999 7:00 P.M.
457 E. CALAVERAS BLVD., MILPITAS CA 95035
COMMUNITY CENTER, ROOMS 7 & 8

I. ROLL CALL

II. APPROVAL OF THE MINUTES: May 25, 1999

III. PUBLIC INPUT

Members of the audience are invited to address the Recycling and Source Reduction Advisory Committee on any subject not on tonight's agenda. Speakers must state their name and address for the Secretary's record, and limit their remarks to under two minutes. As an item not on the agenda, no response is required of City staff or the Committee; however, the Committee may place the item on the agenda for a future meeting.

IV. ANNOUNCEMENTS

V. APPROVAL OF AGENDA

VI. UNFINISHED BUSINESS

1. VOLUME-BASED SERVICE STATUS REPORT

VII. NEW BUSINESS

2. DISPOSAL REDUCTION ACHIEVEMENT

3. COMMITTEE ROLE

VIII. STAFF REPORTS

4. SOLID WASTE DIVISION ACTIVITY

VIII. ROUNDTABLE/ANNOUNCEMENTS

IX. FUTURE AGENDA ITEMS

X. ADJOURNMENT

VI. UNFINISHED BUSINESS

1. VOLUME-BASED SERVICE STATUS REPORT BACKGROUND:

Volume-based program recommendations were carried to the June 1, 1999 meeting for discussion by the City Council. The Council reviewed the impacts on

rates of a semi-automated service versus a fully automated service and not having a contract extension beyond the year 2007. Combining elements of the proposals for Alternatives A and B were discussed along with reducing the rate for the highest (96 gallons) service level. Other issues discussed involved illegal dumping and making recycling more convenient through wheeled carts or split carts. The item was tabled; the City Council requested a report of the 1998 disposal figures be presented at the August 3, 1999 City Council meeting.

RECOMMENDATION: Discuss as needed. Note receipt and file.

VII. NEW BUSINESS

- 2. DISPOSAL REDUCTION ACHIEVEMENT BACKGROUND:** On June 1, 1999, the City Council directed staff to return in August with a report on the City's progress in achieving the State disposal reduction goal of 50% for the year 1998. The State has calculated that Milpitas' 1998 disposal reduction achievement was 40% which is a 6% drop from 1997. Economic factors appear to have influenced the decline in the City's disposal reduction achievement. A more detailed staff report is included with the mailed agenda packet.

RECOMMENDATION: Discuss as needed. Note receipt and file.

- 3. COMMITTEE ROLE BACKGROUND:** Periodically the Committee holds discussions regarding its role and responsibilities and the need for continuing its activities.

RECOMMENDATION: Discuss as needed. Note receipt and file.

VIII. STAFF REPORTS

- 4. SOLID WASTE DIVISION ACTIVITY BACKGROUND:** Examples of recent program work areas include the following:

- Presented and participated in the California Resource Recovery Association (CRRRA) State Conference. Presentation topic "Small Business Recycling Programs".
- Participated with booth at Life Scan's employees health faire.
- Attended Technical Advisory Committee (TAC) meeting.
- Reviewed second amendment to Household Hazardous Waste Agreement for approval by City Council.
- Produced and arranged distribution of door hangers regarding Household Dump Day changes effective in June.
- Processed two exemptions for extra yard trims at Household Dump Day.

RECOMMENDATION: Note receipt and file.

VIII. ROUNDTABLE/ANNOUNCEMENTS

IX. FUTURE AGENDA ITEMS

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UNAPPROVED MINUTES *CITY OF MILPITAS*

Meeting of Recycling and Source Reduction Advisory Committee January 11, 1999, PUBLIC MEETING - 7:00 p.m. Milpitas City Hall, City Council Chambers

I. ROLL

The Chair called to order the Milpitas Recycling and Source Reduction Advisory Committee at 7:06 p.m. Committee members Arms, Hoex, Johansen, Singh, Soriano and Thompson were present. Council liaison Trish Dixon and Solid Waste Division staff Cindy Maxwell, Leslie Stobbe and Barbara Daniels were also in attendance.

II. PUBLIC INPUT

Members of the public were heard during discussion of agenda items.

III. PUBLIC MEETING

1. Household Dump Day Service Enhancements

The Chair introduced Committee Members and explained the meeting's purpose. Cindy Maxwell, Senior Administrative Analyst provided a history of Household Dump Day(HDD) and explained the reasons changes have been made in the past. AB939, the State mandate for disposal reduction, was reviewed and a chart of the City's disposal rate at HDD provided details on usage.

Maxwell described the three proposals and the recommendation. Chair Soriano asked how the concept of "banking" would work. Maxwell stated that the resident would be allowed to save utility bills for use within the calendar year.

Michael Winton, 3454 Spring Creek Lane, asked why landlords can't take items to the dump. Maxwell explained that owning property in the city is much like running a business, and cleanup responsibility is the cost of doing business. Mr. Winton stated his elderly tenants could not go to the dump. It was suggested that the landlord could accompany the tenant on HDD. Councilman Lawson stated that HDD was the renter's privilege, not the landlord's and suggested that the Committee could send an item to the

City Council with a request to look at the landlord situation.

Chair Soriano asked if staff anticipated crunches and backlog at the landfill during fair weather. Maxwell stated with the use spread out to every Saturday there are more days for usage.

Committeemember Thompson asked if there will be additional costs to have the Landfill gate open every Saturday. Maxwell stated that was an unknown at this time, there was a comment that the gate is usually open on Saturdays.

Guy Haas, 1277 Fallen Leaf , stated that it was a convenience to use HDD six times any Saturday.

Committeemember Hoex, asked if the HDD survey asked how often HDD is used. Leslie Stobbe, Public Information Specialist, stated that the survey asked how the resident would be best served with HDD, giving a choice of options.

Chair Soriano asked how would the yard trims option work. Maxwell stated that residents with a large amount of vegetation and large trees would complete an application of exemption to the Solid Waste Division.

2. Alternative Cleanup Services

Maxwell reviewed the three alternatives for additional cleanup services.

Mayvid Maclay 1848 Camphor, stated that people have less garbage than the 20 gallon per household option and that people that set out less should be rewarded. Maxwell stated that later this Spring the City Council will be reviewing service levels for volume-based service. Committeemember Johansen congratulated Ms. Maclay's ability to set out less garbage at curbside.

Chair Soriano asked for comments from the Committee.

Committeemember Johansen said these were excellent ideas and asked for feedback on costs for having HDD every Saturday. Members Soriano and Thompson had the same concern regarding cost. Member Singh stated the dump was open every weekend and wondered what kind of cost could be derived.

Chair Soriano stated he was familiar with the Santa Clara cleanup services and felt the costs were very high. He was also familiar with the City of Fremont and felt the service was not user friendly, and stated that Mountain View's example also had administrative burdens.

Jim Hardman 452 Roswell, mentioned the cleanup event in his neighborhood last year.

Chair Soriano asked that each item be voted on separately.

Motion for Recommendation #1

M/S: Johansen/Thompson Ayes: All

Motion for Recommendation # 2

M/S: Arms/Soriano Ayes: All

IV. ADJOURNMENT

The Chair adjourned the meeting at 8:00 p.m.

Respectfully Submitted

Cynthia Maxwell

Sr. Administrative Analyst

[top](#)

UNAPPROVED MINUTES ***CITY OF MILPITAS***

Meeting of Recycling and Source Reduction Advisory Committee

November 24, 1998 - 7:00 p.m.

Milpitas Community Center, Rooms 7 & 8

I. ROLL

Chair Soriano called to order the Milpitas Recycling and Source Reduction Advisory Committee at 7:00 p.m. Committeemembers Arms, Hoex, Johansen, Singh, Soriano and Thompson were present. Council liaison Patricia Dixon and Solid Waste staff Cindy Maxwell and Barbara Daniels were also in attendance.

II. MINUTES

The Chair asked for corrections or additions to the minutes of September 22, 1998. The Chair noted that agenda item number IX, page 3, should also recognize that Steve Smith, Maintenance Division, served as the City Coordinator of the Coastal Cleanup.

Motion to approve the minutes as corrected.

M/S: Thompson, Singh Ayes: All

III. PUBLIC INPUT

The Chair asked for comments from the public. There were none.

IV. ANNOUNCEMENTS

Committee Council Liaison Patricia Dixon reported on some of the Council's current major projects such as planning for the Great Mall expansion, 18 industrial buildings at the McCarthy Ranch, the grand opening of the Montevista Apartments, planning for City Hall and the Neighborhood Preservation Workshops. She also described a proposed wood recycling facility for the hillside and its status in the County's planning process.

The Chair introduced Pieter Hoex, Milpitas Unified School District, as a new Committee member representing the institutional sector.

V. AGENDA

The Chair asked for any changes to the agenda. There were none.

Motion to approve the agenda as submitted.

M/S: Thompson/Johansen Ayes: All

VI. ELECTIONS

Soriano and Thompson agreed to serve another term as Chair and Vice Chair respectively. The Chair called for further nominations from the floor. There were none. The Chair called for the vote on Soriano and Thompson as Chair and Vice Chair respectively.

Ayes: All Noes: None

VII. UNFINISHED BUSINESS

1. Illegal Dumping

Daniels described the findings of a County research survey on illegal dumping. She also reported on City of Milpitas and Santa Clara County efforts to clean up an illegal dumping site in the hillside. She noted that volume based negotiations are addressing illegal dumping issues through investigation of cleanup services and public education. Daniels answered questions regarding funding and the number of complaints provided in the survey results.

Councilmember Dixon noted that concerns about illegal dumping tied in with current research and efforts on community preservation. There may be opportunities for increased enforcement actions in the future.

Soriano observed that illegal dumping is not unusual around railroad tracks and by creeks. Maxwell noted that tires can be recycled by Milpitas residents on Household Dump Day for \$4.00 each. Thompson recollected a previous Committee discussion about the use of rubberized asphalt.

VIII. NEW BUSINESS

2. Role & Agenda

Maxwell recommended that the description of the Committee's role include responsibility for the biannual review of the Commercial Recycling Program. Soriano requested that the Committee review residential cleanup service and Household Dump Day access options. The Committee agreed that a special meeting might be needed to accommodate the volume-based program schedule.

Maxwell responded for Soriano that a project to encourage the recycling of demolition materials and the use of materials with recycled content in City capital improvement projects was postponed pending work on the volume-based services. She also described for Singh the use of concrete and creek dredgings as construction material at the landfill that was not considered landfill disposal for purposes of achieving the 50% waste reduction goal.

Motion to approve the 1999 Agenda Schedule as submitted by staff.

M/S: Singh/Thompson Ayes: All

Motion to approve the Committee Role and Responsibilities description as recommended by staff.

M/S: Arms/Hoex Ayes: All

3. Commercial Recycling

Maxwell reported that the City Council had directed that the Committee conduct a biannual review of the Commercial Recycling Program in the future. She noted that a set of proposed evaluation objectives for July through December 1998 was included in the agenda packet. Maxwell also recommended that the Committee conduct its reviews at the March and September meetings.

Maxwell clarified that Objective number two establishes a baseline on driver-reported problems because there is no data for previous years. She also noted that the Committee will receive all the comparative data for these objectives at the March meeting. Maxwell described liquidated damages and explained the process for assessing them. Johansen noted that the recycling program is continuing to work well at her place of business.

4. Volume-Based

Daniels reported that volume-based negotiations continue and that BFI's Biennial Rate Statement had been submitted and was under review by the City's financial consultant. She noted that the December 15 Council public hearing had been postponed due to concerns about the applicability of Proposition 218 public noticing requirements. Daniels indicated a status

report would be provided to the Council on December 15 and direction would be given on the required scope of public noticing for the public hearings.

Maxwell described the rate structure that the Utility Rate Subcommittee had directed staff to use in ratesetting calculations.

5. Division Activity

Maxwell noted there was a written activity report in the agenda and listed several activities that would occur during the next two months.

IX. ROUNDTABLE

The Chair welcomed Hoex to the Committee. Hoex described cardboard recycling efforts undertaken by school district staff at the beginning of the school year.

Thompson described SB468 provisions for bottle deposits and curbside recycling funding but noted that it had been vetoed by the governor. She indicated this may mean that recycle centers in shopping areas may close.

X. ADJOURNMENT

Motion to adjourn the meeting at 8:55 p.m.

M/S: Johansen/Singh Ayes: All

Respectfully Submitted,
Cynthia Maxwell
Sr. Administrative Analyst

[top](#)

**CITY OF MILPITAS
RECYCLING AND SOURCE REDUCTION ADVISORY COMMITTEE
July 28, 1998 - 7:00 p.m
691 S. Milpitas Blvd.; Milpitas Community Center, Room 7 & 8**

UNAPPROVED MINUTES

I. ROLL

The Chair called to order the Milpitas Recycling and Source Reduction Advisory Committee at 7:00 p.m. Committee members Arms, Johansen, Singh, Soriano, Stone and Thompson were present. Council Liaison Patricia Dixon was present. Assistant City Manager June Catalano and Solid Waste Division staff Cindy

Maxwell were also in attendance.

II. MINUTES

Motion to approve the minutes of the May 26, 1998 meeting as submitted.

M/S: Soriano/Stone - Ayes: All

Motion to approve the minutes of the June 29, 1998 meeting as submitted.

M/S: Johansen/Thompson - Ayes: All

III. PUBLIC INPUT

Mayor Henry Manayan thanked the Committee, on behalf of the City Council and Milpitas residents, for their contributions to the City's disposal reduction achievements and development of new services for Milpitas customers. He commended the Committee's work and the efforts of Milpitas residents and businesses to reduce the amount of waste disposed in the landfill.

IV. ANNOUNCEMENTS

Johansen reported on issues surrounding the use of MTBE's and announced that she would be encouraging the City Council to take a position on the matter.

Councilmember Dixon noted that the Council was in the process of making a statement through the representation of the League of California Cities.

Maxwell introduced Assistant City Manager June Catalano. She also reported on how to dispose of cooking oil in response to a public inquiry at the Committee's June 29 hearing.

Soriano reported on his participation at a Household Hazardous Waste event held at De Anza College noting that it was well executed by the County program and staff. Discussion followed about these drop-off events and Maxwell noted that the May 2nd event was held at Milpitas High School.

V. AGENDA

There were no changes to the agenda.

Motion to approve the agenda as submitted.

M/S: Stone/Thompson - Ayes: All

VI. UNFINISHED BUSINESS

1. Commercial Recycling

Maxwell reviewed the status of the various program objectives and recommended that the Committee recommend to the City Council that the Commercial Recycling Program be reviewed biannually by the Committee. Maxwell noted that the 15% diversion goal had not yet been met and explained why the goal had not yet been achieved.

Angi Collier, BFI Recycling Coordinator, answered questions regarding customers who choose to use independent recyclers. She also described backhauling of corrugated cardboard by supermarkets and discussed the impacts of scavenging on the Commercial Recycling Program.

Maxwell noted that the one year review of the Commercial Recycling Program was to evaluate program performance and no rate adjustments were recommended or anticipated for the Program. Arms discussed some reasons why larger Milpitas businesses may not be reducing their disposed waste as much as possible. Some explanations were that in extremely competitive markets they must focus on their manufacturing activities and that some cultures are not yet ready for Program participation.

Maxwell answered questions regarding estimating tonnages diverted by independent recyclers, procedures for and past assessments of liquidated damages. Collier responded regarding scavenging impacts, BFI staffing and reasons why some businesses choose not to recycle.

Motion to recommend to the City Council that the performance of the Commercial Recycling program be reviewed biannually by the Recycling and Source Reduction Advisory Committee.

M/S: Thompson/Johansen - Ayes: All

2. Volume Rates

Maxwell reported on the Committee's June 29 public meeting and noted that the City Council will hold their public hearing on August 4, 1998. Councilmember Dixon expressed concern regarding the frequency of Household Dump Day availability to Milpitas residents. Maxwell described a special exception process that was being developed with BFI to make Household Dump Day more convenient for residents with infrequent large quantities of yard trimmings. Councilmember Dixon described future plans for code enforcement activity.

VII. NEW BUSINESS

3. Disposal Reduction

Maxwell reviewed the City's 1997 disposal reduction achievement

estimated at 46% by the California Integrated Waste Management Board. She commended Milpitas residents and businesses for supporting City efforts to reduced landfill disposal.

VIII. STAFF REPORTS

4. Activity

Maxwell reported on Household Hazardous Waste events, home composting workshops, staff participation at the County Fair, provision of an information booth at the July 4 festival and the upcoming summer festival. She also reported on staff work on volume rates and the Commercial Recycling Program.

IX. ROUNDTABLE

There were no announcements under this item.

X. FUTURE AGENDA

Soriano asked for information on illegal dumping and scavenging at the next meeting.

XI. ADJOURNMENT

Motion to adjourn at 8:30 p.m. to the next meeting at 7:00 p.m. on Tuesday, September 22, 1998.

M/S: Soriano/Stone - Ayes: All

Respectfully Submitted,
Cynthia Maxwell
Senior Administrative Analyst

[top](#)

**CITY OF MILPITAS
RECYCLING AND SOURCE REDUCTION ADVISORY COMMITTEE
January 27, 1998 - 7:00 p.m
691 S. Milpitas Blvd.; Milpitas Community Center, Room 7 & 8
UNAPPROVED MINUTES**

1. ROLL

The Chair called to order the Milpitas Recycling and Source Reduction Advisory Committee at 7:00 p.m. Committee members Arms, Johansen, Soriano, Stone and

Thompson were present. Council Liaison Patricia Dixon was present. Solid Waste Division staff Barbara Daniels and Cindy Maxwell were also in attendance.

2. MINUTES

Motion to approve the minutes of the November 25, 1997 meeting as submitted.

M/S: Thompson/Stone - Ayes: All

3. PUBLIC INPUT

The Chair noted there were no public members in the audience.

4. ANNOUNCEMENTS

Councilmember Dixon announced that the City's new payroll system was operational, the new Information Officer had been hired and indicated she would discuss a recent Council enforcement action later on the agenda.

Soriano suggested that Committee members return their agenda envelopes to staff for reuse. He also noted that the Community Center was using bleached towels in their facilities. Maxwell discussed the procurement policy status and indicated she would report back regarding the towel selection. Stone discussed the Watershed Management Initiative and asked about City staff's role in the Initiative's activities. Maxwell will report back on the matter.

Daniels distributed a schedule for upcoming composting workshops, noted the dates for future Household Hazardous Waste events including the Milpitas Battery, Oil & Paint (BOP) on March 14. She also noted that the Solid Waste Division would be participating in Candyland later in February and the March 28 Science Fair for the Milpitas Unified School District.

Thompson announced that she had attended the Bay Area Environmental Education Fair last month.

5. AGENDA

The Chair asked for changes or additions to the agenda. Arms noted that the Tentative Agenda Schedule indicated an item on "membership/conferences budget for Fiscal Year 1998-1999" would be on tonight's agenda. Maxwell replied that the budget process was being modified this year and that the item had been pulled until Committee needs had been clarified. There were no changes to the agenda.

Motion to approve the agenda as submitted.

M/S: Stone/Thompson - Ayes: All

6. UNFINISHED BUSINESS

1. Alameda County

Committee member Stone provided an update on the Alameda County restaurant research project. He indicated the project was in its final phase. that there were two remaining restaurants to assess and their corporate approvals were pending. He noted that he would have more information on the project at the next Committee meeting.

2. Volume Rates

Soriano noted that staff had additional videotapes of the volume rates conference for the new Committee members to view. Daniels reviewed the history of volume rates planning beginning in September 1997. She noted that the workplan was being developed for Council review and that staff was waiting for a definite start date for the new utility billing system. Discussion followed. Daniels discussed the effectiveness of volume rates.

Councilmember Dixon noted that the Council would need the same background information as the Committee including copies of the videotaped conferences.

Soriano suggested that the third task under Objective number four use the term "customer" instead of "resident". Stone offered various punctuation corrections to the list of objectives. Daniels indicated that staff will provide information on volume rates structure and design within the County at the next meeting. It was the consensus of the Committee to continue the discussion of volume rates to the next meeting with the staff report.

3. Commercial Recycling

Maxwell reviewed the status of the Commercial Recycling Program by discussing each of the objectives that had been developed to judge program performance.

The Committee discussed the objectives on customer complaints (no. 1.a.) and problems (6.b.). Arms expressed concern about the reasonableness of the low number to judge customer complaints by. Staff was directed to review the accuracy and reasonableness of objective no. 1.a. It was suggested that the objectives on customer complaints and problems could be combined. Johansen suggested wording changes to clarify objectives 1.a. and 6.b.

The Committee discussed objective 1.c. and the results of the customer service satisfaction survey. Concern was expressed about the response rate. Maxwell noted that staff felt the response was adequate and would continue to try to improve the response rate for future surveys. Councilmember Dixon questioned the visibility of the survey in the newsletter. Arms described a local committee known as Milpitas Environmental Safety Systems (MESS). There was discussion regarding the newsletter/survey mailing list.

Maxwell explained that the objective to increase recycled material by 18 tons monthly (no. 2.a.) uses October as a base for evaluation purposes. Angi Collier, BFI, noted that seasonal fluctuations affect objective achievement. There was further discussion about difficulties in achieving the 15% program diversion goal.

Collier described program participation by the largest companies. She

noted that a company's cultural and internal communication issues can affect interest and success in recycling. Carol Kelly, BFI, discussed scavenging issues. Councilmember Dixon indicated that it was important to acquire data that would reflect the activity of other recyclers in the City of Milpitas. She noted there may be a need to develop some mandatory recycling requirements of the commercial sector to help the City meet its 50% disposal reduction goal. There was further discussion regarding costs and financial incentives for recycling.

4. SRRE

Maxwell reported on the status of implementing the Source Reduction and Recycling Element (SRRE). The Committee discussed the programs still left to be implemented (procurement policy, capital improvement project recycling and volume rates). Maxwell answered questions regarding the estimated makeup of the City's solid wastestream.

Arms noted that the chart on solid waste tonnage did not reflect all commercial recycling tonnage in Milpitas. Maxwell clarified that the chart only showed tonnage collected by BFI the franchised hauler. There was discussion regarding the challenges in obtaining the data from independent recyclers. The Committee requested that staff continue to obtain diversion quantities from independent recyclers operating in the City.

5. Oil Filters

It was the consensus of the Committee to continue this item to the March 24, 1998 meeting. Soriano suggested that the Committee ask friends and neighbors how they dispose of their used oil filters.

7. STAFF REPORTS

6. Activity

Maxwell described some of the recent Solid Waste Division activities.

8. ROUNDTABLE

Councilmember Dixon discussed the recent Council action on wastewater violations by a local firm. She noted this action sends a message that the City will enforce its regulations to protect the interests of the community and that violators will not be tolerated.

10. FUTURE AGENDA

After discussion it was determined that the following items will be on the March agenda:

- Alameda County restaurant research
- Residential volume rates
- Status report on commercial recycling one-year review
- Oil filter recycling
- Recycling and disposal report

11. ADJOURNMENT

Motion to adjourn at 8:55 p.m. to the next meeting at 7:00 p.m., on Tuesday, March 24,

1998.

M/S: Stone/Thompson - Ayes: All

Respectfully Submitted, Cynthia Maxwell, Sr. Administrative Analyst

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**CITY OF MILPITAS
RECYCLING AND SOURCE REDUCTION ADVISORY COMMITTEE
November 25, 1997 - 7:00 p.m
691 S. Milpitas Blvd.; Milpitas Community Center, Room 7 & 8**

UNAPPROVED MINUTES

I. ROLL

The Vice Chair called to order the Milpitas Recycling and Source Reduction Advisory Committee at 7:00 p.m. Committee members Singh, Soriano, Stone and Thompson were present. Council Liaison Patricia Dixon was present. Solid Waste Division staff Leslie Stobbe and Cindy Maxwell were also in attendance.

II. ELECTIONS

Stone nominated Thompson for Chair and Soriano for Vice Chair. Thompson declined the nomination but indicated she would be willing to serve as Vice Chair if Soriano would assume Chair. Soriano agreed to accept that title. It was the consensus of the Committee to elect Soriano as Chair and Thompson as Vice Chair for 1998.

III. MINUTES

Motion to approve the minutes of the September 23, 1997 meeting as submitted.

M/S: Soriano/Stone - Ayes: All

IV. PUBLIC INPUT

The Vice Chair noted there were no public members in the audience.

V. ANNOUNCEMENTS

Soriano shared a photo of a Starbucks recycling bin and samples of paper towels with recycled content. He announced that Cruse Publications had won an award of outstanding achievement in Environmentally Sound Materials from the printing industry. Thompson discussed recent State legislation and an article from the L.A. Times on the economic benefits of recycling. Stone questioned the need for Milpitas representation on the Watershed Management Group.

Maxwell noted a brochure for a workshop on plastics recycling, announced the graduation of a new class of Master Composters and introduced Angi Collier, BFI Commercial Recycling Coordinator.

IV. PUBLIC INPUT

The Vice Chair, noting the Committee had an audience now, asked for comments from the public. Wendy Lingo, BFI, introduced herself and noted she would also be working

with Angie on the Commercial Recycling Program.

VI. AGENDA

The Chair asked for changes or additions to the agenda. There were none.

Motion to approve the agenda as submitted.

M/S: Stone/Singh - Ayes: All

VII. UNFINISHED BUSINESS

1. Alameda County

Committee member Stone provided an update on the Alameda County restaurant research project. He noted that there was no new or substantial information developed in the last two months. Different cities have different recycling requirements making it more challenging for businesses. He noted the city of Alameda sorts commercial garbage for recyclables.

VIII. NEW BUSINESS

2. Volume Based Rates

Stobbe noted this item was continued from the previous meeting to allow the Committee more time to study the issues associated with volume rates. She indicated additional information on volume rates had been distributed to the Committee in advance of this meeting. Stobbe reminded the Committee that they had already modified and approved the goal and objectives and would be reviewing the individual tasks at this meeting.

Stone discussed weight-based rate systems and noted they appear impractical to pursue at this point. He suggested the City may wish to revisit weight-based systems in the future when the technology has been improved. Stobbe noted that the April 5, 1999 implementation date is flexible and can be changed if needed. Maxwell noted the Committee was reviewing the tasks listed in the 9/23/97 draft. Stobbe explained how customers could subscribe to an initial service level under volume rates. Stone noted that the Committee would be helping to set parameters to determine the type of volume system for our customers. Further discussion followed.

Stobbe explained that many senior discount customers would be interested in a "mini-can" type of service as would a wide variety of other customer types. She described the proposed customer survey and noted that it would help assess public attitudes about rates and service needs. She also discussed acceptable margins of error and survey methods.

Motion to recommend approval of the September 23, 1997 draft Goal, Objectives and Tasks to the City Council.

M/S: Stone/Soriano - Ayes: All

3. City Facilities

The Vice Chair recessed the Committee at 7:35 p.m. to take a tour of recycling activities at City Hall. The Vice Chair reconvened the Committee at 8:00 p.m. Stobbe described and showed slides of recycling activities in other City facilities. Stone suggested the City could recycle Dart polystyrene cups by cleaning and shipping them in their original container to the manufacturer for recycling. Soriano noted the recycling of green waste by City crews at the compost facility. He also complimented Vehicle Maintenance on their comprehensive recycling and environmental activities.

Introduction

The Vice Chair introduced Randy Moeller who had recently resigned as Chair of the Committee.

4. Role and Planning

Maxwell reviewed the Committee's description of role and responsibilities. She also noted the tentative schedule of 1998 agenda items for the Committee. Maxwell answered questions regarding the nature of some of the proposed agenda topics.

Volume Rates

Further discussion occurred regarding volume rates. The Committee asked for information on successful programs in other cities. Stone suggested that public information about the new volume rate system emphasize the State mandates for disposal reduction. Stobbe noted she had copies of the unit-pricing conference for the Committee to use. Dixon spoke about the importance of education as a volume rate system is introduced. She suggested the Committee look at other communities with similar demographics to Milpitas. She also indicated that she felt it was important for the Committee to be involved in the volume rate planning process. Dixon suggested the use of neighborhood workshops, similar to what had been recently conducted prior to the installation of traffic control devices. Maxwell discussed concerns about a weight-based system. It was the consensus of the Committee to add oil filter recycling and volume rates to the January meeting and volume! ! rates to the March meeting.

Motion to approve the 1998 description of the Committee Role and Responsibilities as presented.

M/S: Stone/Singh - Ayes: All

Motion to approve the 1998 tentative agenda schedule as modified.

M/S: Soriano/Stone Ayes: All

5. Oil Filter Recycling

Maxwell recommended continuing this item until the January meeting to allow staff to conduct more research. It was the consensus of the Committee to continue the item until the next meeting.

6. Commercial Recycling

Maxwell noted that this was an information item for the Committee. She described the City Council's one year review of the Commercial Recycling Program (CRP). She explained that the Committee would monitor the program's progress and prepare a recommendation to the City Council in July 1998. Stobbe described the customer satisfaction survey. Maxwell discussed the objectives that will be used to evaluate program performance. The Committee discussed the activities of other recyclers, besides BFI, operating in Milpitas and the types of materials accepted in the CRP.

IX. STAFF REPORTS

7. Activity

Stobbe distributed copies of community relations materials to the Committee. The copies included the Recycling Review, Recycling Scene, newspaper clippings on the Weller School beautification project and yard trimmings advertising. She also showed the Committee some slides of the information and craft booths operated at the City's Spooktacular event at the Sports Center.

X. FUTURE AGENDA

After discussion it was determined that the following items will be on the January agenda:

- Status report on commercial recycling one-year review
- Membership/conferences budget for Fiscal Year 1998-1999
- Status of implementing the Source Reduction and Recycling Element
- Oil filter recycling
- Identification of information needs on volume-based rates

XI. ADJOURNMENT

Motion to adjourn at 9:05 p.m. to the next meeting at 7:00 p.m., on Tuesday, January 27, 1998.

M/S: Soriano/Stone - Ayes: All

Respectfully Submitted,
Cynthia Maxwell, Sr. Administrative Analyst

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**CITY OF MILPITAS
RECYCLING AND SOURCE REDUCTION ADVISORY COMMITTEE
September 23, 1997 - 7:00 p.m
691 S. Milpitas Blvd.; Milpitas Community Center, Room 7 & 8**

UNAPPROVED MINUTES

I. ROLL

The Chair called to order the Milpitas Recycling and Source Reduction Advisory

Committee at 7:00 p.m. Committee members Moeller, Robinson, Singh, Soriano, Stone and Thompson were present. Council Liaison Patricia Dixon was present. City Manager, Greg Larson, and Solid Waste Division staff Barbara Daniels and Cindy Maxwell were also in attendance.

II. MINUTES

The Committee noted on page 2 of the July 22, 1997 minutes, that the BFI speaker, under item no. 3, "Yard Trimmings" should be referred to as a "she". Motion to approve the minutes of the July 22, 1997, meeting as corrected. M/S: Stone/Soriano

III. PUBLIC INPUT

The Chair noted there were no public members in the audience.

VI. ANNOUNCEMENTS

IV. ANNOUNCEMENTS

Daniels announced she would obtain a videotape of an October 9 conference on unit-pricing. She also distributed information on:

- A compost bin sale sponsored by the Countywide Home Composting Program; and,
- A tree and landscape planting event at Weller School as part of the yard trimmings program.

Maxwell noted a brochure on membership in the California Resource Recovery Association was included in the agenda packet. She also pointed out several stories in the Milpitas Connection pertaining recycling, Household Dump Day and the Creek Cleanup.

Soriano reported that the Creek Cleanup was a success with 160 volunteers picking up 14 tons of waste out of local creeks on September 20.

Chair Moeller announced that he had sold his home and regretted that he probably would be moving out of Milpitas. He noted he enjoyed serving on the Committee and appreciated the opportunity to work with his fellow Committee members.

V. AGENDA

The Chair asked for changes or additions to the agenda. There were none.

Motion to approve the agenda as submitted. M/S: Thompson/Singh Ayes: All

VI. UNFINISHED BUSINESS

1. Alameda County Restaurants Committee member Stone provided an update to this research project. He noted that the study group is refining the interviews conducted for waste assessments and that they are seeing growing acceptance of unbleached paper products in the restaurant industry. He also indicated that it is difficult to recommend some alternative recycling methods to individual restaurants due to different waste management systems among the various jurisdictions.

VII. NEW BUSINESS

2. Volume Based Rates - Daniels reviewed the staff report on planning for residential volume-based rates. She discussed the benefits and challenges of volume-based rates. The Committee discussed illegal dumping and observed that there did not appear to be an increase in illegal dumping due to Household Dump Day changes. Staff answered questions regarding senior rates and incineration's role in the solid waste management hierarchy.

Daniels reviewed the proposed goal for developing a volume-based system. After discussion, the Committee determined that the goal should be worded to reflect that the volume-based system would be designed to address the diversity of Milpitas' population. Daniels reviewed the proposed project objectives. The Committee discussed pricing incentives and highlighting source reduction methods to reduce solid waste through public education.

The Committee discussed procedure. It was the consensus of the Committee to review the proposed "Tasks" at the November Committee meeting.

Greg Larson, City Manager, discussed the experiences of the City of San Jose when they converted to volume-based rates.

Motion to approve the proposed goal and tasks for volume-based rates development subject to the following changes:

- Amend Objective no. 1 to read, "Create an equitable volume-based garbage collection system that gives residents the opportunity to choose the most suitable cost option by:";
- Transpose the words "recycling" and "source reduction" in Objective no. 2;
- Amend Objective no. 3 to read "Use financial incentives to encourage selection of the lowest volume service level by:"; and,
- Make the last half of Objective no. 4 a Task ("...solicit feedback during transition and implementation...").

M/S: Thompson/Singh - Ayes: All

After further discussion, the Committee requested staff forward background information a month prior to the November meeting. The background information should include:

- A revised draft statement of goal, objectives and tasks;
- Excerpts from the Source Reduction and Recycling Element pertaining to the selection of volume-based rates as a waste reduction measure and the composition of the residential wastestream;
- Research on the potential of a weight-based system including any pilots that may have been run by Green Team in the City of San Jose.

3. City Facilities - Maxwell noted the location of City facilities and suggested that the Committee tour recycling activities at City Hall and the Community Center and staff would provide slides of the other facilities. It was the consensus of the Committee to follow the staff suggested tour format.

VIII. STAFF REPORTS

4. Commercial Recycling - Maxwell reviewed the staff status report on the Commercial Recycling Program. She answered Committee questions regarding shared tenancy, the balancing account, BFI compensation for tonnage collected.

5. Countywide Programs - Daniels reviewed the Countywide Home Composting Program, Household Hazardous Waste (HHW) Program and Hotline service. She noted that the HHW Program would continue to promote mobile events and the Battery, Oil and Paint (BOP) facilities. Maxwell discussed program cost savings due to grants and the implementation of BOPs. There was discussion about Milpitas program participation levels. Soriano suggested that information about the BOP's be distributed to mobile event users.

6. Activity - Maxwell noted the list of program activities reported in the agenda packet.

IX. FUTURE AGENDA

After discussion it was determined that the following items may be on the November agenda:

- Volume-based rates Tasks review;
- City Hall recycling tour;
- Alameda County Restaurant research;
- Election of officers;
- Program planning; and,
- Oil filter recycling.

X. ADJOURNMENT

Motion to adjourn at 9:00 p.m. to the next meeting at 7:00 p.m., on Tuesday, November 25, 1997.

M/S: Soriano/Thompson - Ayes: All

Respectfully Submitted,
Cynthia Maxwell, Sr. Administrative Analyst

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**CITY OF MILPITAS
RECYCLING AND SOURCE REDUCTION ADVISORY COMMITTEE
July 22, 1997 - 6:00 p.m.; 7:00 p.m
691 S. Milpitas Blvd.; Milpitas Community Center, Room 7 & 8**

UNAPPROVED MINUTES

I. ROLL

The Chair called to order the Milpitas Recycling and Source Reduction Advisory Committee at 6:00 p.m. Committee members Moeller, Singh, Soriano, Stone and Thompson were present. Solid Waster Division staff Leslie Stobbe and Cindy Maxwell were also in attendance.

II. TOUR

Charles and Marie Sourgose provided a tour of recycling activities of Adaptec located at 691 S. Milpitas Blvd. The Committee asked questions regarding Adaptec's procedures and about material markets. The Chair and the Committee thanked the Sourgose's for an informative tour.

III. CONTINUANCE

The meeting was recessed to provide time for the Committee to travel to the Community Center. The Chair ended the recess at 7:00 p.m.

IV. MINUTES

The Committee noted two spelling errors on page one of the May 27, 1997 minutes.

Motion to approve the minutes of the May 27, 1997, meeting as corrected.

M/S: Thompson/Soriano

V. PUBLIC INPUT

Art Swanson, 311 Carnegie Dr., discussed BFI's Subtitle D reimbursement claim.

VI. ANNOUNCEMENTS

Committee member Thompson announced that she had received a newsletter from Californian's Against Waste that discusses proposed legislation that could eliminate the current bottle bill. Thompson encouraged anyone who was interested to send a letter to their legislators on the issue. Discussion followed. The Committee requested staff to provide copies of the newsletter.

Committeemember Soriano announced that there will be a creekside cleanup in conjunction with the California Coastal Cleanup on September 20. He will be coordinating the Milpitas area effort in this project.

Maxwell announced: The City Council approved a budget of \$600 for the Committee during fiscal year 1997-98 for conferences and memberships;

The Council's action on the commercial rate adjustment had been continued to August 5, 1997;

The countywide Home Composting Program is accepting applications from individuals interested in training as Master Composters;

Noted information in the reading file on the Resource Area For Teachers (RAFT) and recycling markets;

Handouts on household cleaning and pest removal alternatives from the Urban Water Runoff program; and,

Provided the City's web site address and noted that the Committee is included on the site.

VII. AGENDA

The Chair asked for changes or additions to the agenda. There were none.

Motion to approve the agenda as submitted.

M/S: Soriano/Thompson Ayes: All

VIII. UNFINISHED BUSINESS

1. Alameda County Restaurants: Committee member Stone provided an update to this research project. He noted the project participants are sharing information with the restaurant industry and 54 recommendations were developed. An interim report was submitted to Alameda County. The project is exploring the feasibility of composting food waste. Stone answered questions regarding tallow.

IX. NEW BUSINESS

2. Disposal Reduction: Maxwell noted the disposal reduction calculation included with the Committee's agenda packet. She reported that the City will request that additional tons be credited to base year 1990 to account for Household Dump Day disposal. If the State approves the additional tonnage then the City will have a disposal reduction achievement of 41% rather than 35% for 1996. Maxwell answered questions regarding the City's progress toward reaching the State's 50% goal. Discussion followed regarding residential and commercial diversion, comparison of Milpitas' progress with other communities and the effect of Household Dump Day changes.

Art Swanson addressed the Committee and requested that the City provide volume-based rates for its residents.

3. Yard Trimmings: Carol Kelly, BFI, reviewed the purpose of the yard trimmings survey. He reported the results of the survey as positive with few complaints. Because of the survey's findings, future public education messages will emphasize how to set out extra yard trimmings, the BFI phone number for questions and providing multi-lingual information when possible. Kelly answered questions regarding yard trims setout procedures, use of the survey results and future public education campaigns. There was discussion on how to publicize the BFI customer service phone number and residential setouts.

Art Swanson discussed BFI profits and public education campaign costs.

X. STAFF REPORTS

4. Activity: Maxwell noted the list of program activities reported in the agenda packet. Discussion followed regarding meetings with BFI customer service staff, the use of co-collection vehicles and yard trims carts.

XI. FUTURE AGENDA

Maxwell noted there would be reports on the status of commercial recycling and countywide programs at the next meeting. Soriano suggested the Committee discuss touring recycling activities at City facilities.

XII. ADJOURNMENT

Motion to adjourn at 8:25 p.m. to the next meeting at 7:00 p.m., on Tuesday, September 22, 1997.

M/S: Soriano/Thompson Ayes: All

Respectfully Submitted,
Cynthia Maxwell, Sr. Administrative Analyst

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